

**Office of Technology Transfer and  
Intellectual Property Development  
Tulane University**

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**INVENTION DISCLOSURE FORM**

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The following information is necessary for the Office of Technology Transfer and Intellectual Property Development to make a proper analysis of the commercial potential of your new invention. Please be very specific in your answers and enclose photographs, drawings, or other pertinent data. Return completed form to the Office of Technology Transfer and Intellectual Property Development by mail or in person in Suite 1400 in the Tidewater Building (1440 Canal Street).

**All information is strictly confidential.**

DATE: \_\_\_\_\_

Name and Title of All Team Members:

Department:

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\_\_\_\_\_

Primary Contact: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

Office Location: \_\_\_\_\_

TITLE OF INVENTION: \_\_\_\_\_

1. Summary of the Invention:

2. Discuss possible uses and commercial applications of this invention:

3. Why is this invention novel or unusual compared to present technology? What are the advantages over present technology (cheaper, faster, more efficient, breakthrough)?

4. What are the disadvantages of this invention? (costly to implement, difficult to manufacture, small market)?

5. Is there a prototype or demonstration of this invention? YES      NO

Please describe:

6. Is any experimental data available? YES      NO

Please describe:

7. Have you ever seen or read about a similar invention? YES NO

If YES, then provide: a) Name & date of publication/presentation

b) Explanation of why this invention is different or better

8. Has this invention been published or otherwise disclosed in either written or oral form?

YES NO

If yes, when and in what forum or journal? **(Please send us a copy of the article or a description of the oral or poster presentation)**

9. Are there any plans to publish or otherwise disclose this invention in either written or oral form?

YES NO

If so, when and in what forum or journal?

10. Has this invention been disclosed to industry representatives? YES NO

If yes, complete the following:

- Date of disclosure \_\_\_\_\_
- Company \_\_\_\_\_
- Contact/title \_\_\_\_\_
- Phone \_\_\_\_\_

11. List any other firms or industries that may have a commercial interest:

12. Has the work been sponsored under a grant or contract?    YES            NO  
If so, please attach a copy of the agreement or contract and complete the following:

Sponsoring organization(s):

Contract or grant number:

13. Were any biological, chemical, or physical materials that contributed to this invention obtained from other investigators or from industry?    YES            NO

If YES, was a material transfer agreement signed?    YES            NO  
Please attach any such agreement.

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**PLEASE NOTE:  
SIGNATURE OF TEAM MEMBERS REQUIRED ON NEXT PAGE**

### SIGNATURES OF ALL TEAM MEMBERS:

I have          have not          executed the Tulane University Employee Inventions and Proprietary Information Agreement.

I do              do not              have an appointment/affiliation with the Veterans Administration, either with or without compensation.

I agree to assign and do hereby assign to Tulane all of my right, title, and interest in and to all inventions, processes, or software, whether or not patentable or copyrightable, conceived, fixed in a tangible medium of expression or reduced to practice (“Innovations”) arising out of my Tulane affiliation, all applications for U.S. and foreign patents disclosing any such Innovations, all U.S. and foreign patents issued as a result of such applications, and the right to file a patent application in the name of Tulane or its designee on any such Innovations anywhere in the world, in accordance with Tulane’s Intellectual Property Policy and Procedures, as amended from time to time.

\_\_\_\_\_  
Name    Signature    Date

I have          have not          executed the Tulane University Employee Invention and Proprietary Information Agreement.

I do              do not              have an appointment/affiliation with the Veterans Administration, either with or without compensation.

I agree to assign and do hereby assign to Tulane all of my right, title, and interest in and to all inventions, processes, or software, whether or not patentable or copyrightable, conceived, fixed in a tangible medium of expression or reduced to practice (“Innovations”) arising out of my Tulane affiliation, all applications for U.S. and foreign patents disclosing any such Innovations, all U.S. and foreign patents issued as a result of such applications, and the right to file a patent application in the name of Tulane or its designee on any such Innovations anywhere in the world, in accordance with Tulane’s Intellectual Property Policy and Procedures, as amended from time to time.

\_\_\_\_\_  
Name    Signature    Date

**If more than two team members, please print additional copies of this page.**